

Management Development Institute Murshidabad

MDI M/Admin/Electric/AMC/2023/ 20

Date – 30 Jan 2023

MDI Murshidabad invites quotation for the Annual Maintenance Contract (AMC) of Air Conditioners, Chiller, & Water Coolers installed in the MDI Murshidabad Campus.

1) Scope of Work (AMC): -

a) The following equipment's/ machineries will be covered under AMC: -

Sl. No.	Description of Items	Qty.(Pc.)
1.	01 Ton Split AC (BSL+LG+Voltas+Godrej)	76 *
2.	02 Ton Split AC (BSL+LG+Voltas+Godrej+Carrier)	69
3.	120 Ltrs Water Cooler	03
4.	150 Ltrs Water Cooler	06
5.	03 Ton Chiller	01
6.	05 Ton Chiller	01

* Out of 76 nos (01 Ton AC), 20 no. (01 Ton AC) will be covered under AMC for **03 months' period** only (starting from 01 Apr 2023 to 30 Jun 2023) to cater the Institute requirements.

- b) All equipment/machinery covered under the contract (AMC) will be mandatorily serviced four times (every quarterly) in a year by the agency.
- c) All breakdown calls on the machinery will be attended by the agency within 24 hours during the contract period (AMC).
- d) The AMC of the AC's, Water Cooler & Chiller will be **Non-comprehensive in nature**. **Gas charging** required for the any compressor installed inside the AC's, Chiller & water cooler due to leakage, running etc. of the compressor during the contract period if any will be filled by the agency & its expenditure will be borne by the agency taking the AMC. Spare parts/consumables except gas charging required/purchased for the smooth operational of the machinery (AC, Water cooler & chiller) will be borne by the MDI Murshidabad.

2) **Rate:** - AMC rate may be quoted in the following format in **agency letter head**.



Sl. No.	Description of Items	Qty. (Pc.)	AMC Rate (Rs.)	Amount Rs.	Remarks
1.	01 Ton Split AC (BSL+LG+Voltas+Godrej)	56			
2.	01 Ton Split AC (BSL)	20			3 Month AMC Rate
3.	02 Ton Split AC (BSL+LG+Voltas+Godrej+Carrier)	69			
4.	120 Ltrs Water Cooler	03			
5.	150 Ltrs Water Cooler	06			
6.	03 Ton Chiller	01			
7.	05 Ton Chiller	01			
GST (if any)					
Total AMC Amount					

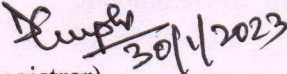
Submission of Quotation: Sealed quotation should be submitted along with the supporting document to the following address by **15 Feb 2023**.

The Registrar
Management Development Institute Murshidabad
Kullori, Uttar Ramana
Raghunathganj, Jangipur
Murshidabad – 742 235

3) Terms & Conditions: -

- The vendor/agency should be a GST registered (Regular/Composite).
- The agency/vendor should have the work experience of more than three years on the AC, Water Cooler & Chiller. The agency need to submit the work experience document with MDI Murshidabad while submitting the quotation for the tender.
- Payment will be made on quarterly basis based on satisfactory completion of services.

4) Penalty: - In case of unsatisfactory service penalty will be imposed @ Rs. 500/- on each occasion. Further, the contract can be terminated at the discretion of MDI Murshidabad.


(Registrar) Registrar
MDI Murshidabad
CC:

- 1 File copy
- 2 Admin Officer