



Limited Tender Enquiry (LTE)

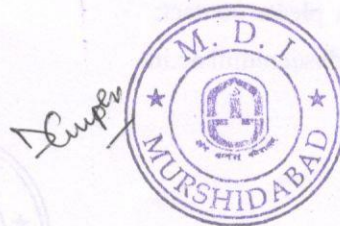
Tender No. 2024-25/MDIM/IT/PC/68

Date: 13/06/2024

NIT for supply & installation of laptop, all-in-one pc & workstation at MDIM Campus

MDI Murshidabad

Kulori, PO – Uttar Ramna, Dist. – Murshidabad, PIN-742235, West Bengal



MANAGEMENT DEVELOPMENT INSTITUTE MURSHIDABAD

Tender No. 2024-25/MDIM/IT/PC/68

Date: 13/06/2024

Subject: NIT for supply & installation of laptop, all-in-one pc & workstation at MDIM campus

Management Development Institute Murshidabad (MDIM) invites sealed two-part bids from reputed Original Equipment Manufacturers (OEM) or their authorized partners for supply & installation of laptops, all-in-one pc & workstation computers as per the scope of work and terms & conditions mentioned in the enclosed document.

Bids are to be submitted in the following manner:

- Technical bid and EMD in a separate envelope with superscribed as “**Technical Bid**”.
- EMD will be Rs.30,245 (Rupees Thirty Thousand Two Hundred Forty Five Only) in form of Online Fund Transfer (NEFT/RTGS) in favor of the **Management Development Institute Society, State Bank of India, Omarpur Branch (12355), Current Account No. 33987582978, IFSC: SBIN0012355.**
- Financial bid in a separate envelope with superscribed as “**Financial Bid**”.
- All the above two sealed envelopes are to be put in a bigger sealed envelope which should be superscribed as “**NIT for Supply & Installation of Laptops, AIO PC & Workstation Computers at MDI Murshidabad Campus**” and should be delivered thereon through **Speed Post** or **hand delivery** on or before **03/07/2024** up to **15:30 Hrs.** at the following address (courier services are not available at our campus).
The Registrar
MDI Murshidabad
Kulori, P.O.- Uttar Ramna, PS-Raghunathganj,
Dist.- Murshidabad, West Bengal, PIN-742235.
- A copy of the tender document must be signed and stamped on all pages and submitted along with other requisites as a token of acceptance of all terms and conditions.

IMPORTANT DATES: -

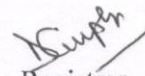
Submission of any query by email, The email id is : avirupdas@mdim.ac.in	22/06/2024, up to 16:00 Hrs.
Last Date for Submission of Bids	03/07/2024, up to 15.30 Hrs.
Opening of Technical Bids	03/07/2024, 16:00 Hrs.
Opening of Financial Bids of the technically qualified bidders	Will be intimated later

N.B. -

1. No quotations would be accepted by email. Only hard copies will be considered.
2. Please refer our website (<https://mdim.ac.in/tender>) for tender opening dates & addendum, if any.

For Any query please contact:

Email: avirupdas@mdim.ac.in


Registrar
MDI Murshidabad



ANNEXURE-I (Scope of Work & Bidder's Eligibility Criteria)

Subject: NIT for supply & installation of laptop, all-in-one pc & workstation at MDIM campus

Tender No. 2024-25/MDIM/IT/PC/68

Date: 13/06/2024

SCOPE OF WORK: Supply and installation of laptops, AIO PC & workstation computer with the following specifications –

Laptops (20 nos.)

Processor: 13th Gen Intel Core i7-1355U or higher, Memory: 16 GB, 1 x 16 GB, DDR5, 3200 MT/s upgradable to 64 GB or higher (2 physical DIMM Slots), 1 TB PCIe M.2 NVMe SSD drive, Display: 15.6", FHD 1920 x 1080, 60Hz, WVA/IPS, Anti-Glare, 250 nit, NTSC 45%, Camera: FHD Camera with Dual array Microphone, Battery: Minimum 52W or higher 3 Cell or more, Ports: 3 x USB 3.2 and 1 x USB 3.2 Gen2 Type C Ports, 1 x HDMI Port, 1 x RJ45 Port, 1 x Security lock slots, Integrated AX211, 2x2, 802.11ax, Bluetooth, Power adapter: Minimum 65W with Indian Power cord, Certifications for the quoted laptop model: FCC, UL, CE, Energy Star, Windows, and Linux certification for the quoted AIO model (Ubuntu / Red hat / SUSE). Operating System: Factory Windows 11 Professional 64 Bit, Carry bag: good quality Same Laptop OEM Make Carry bag, Warranty: 3 years onsite OEM warranty.

All-in-One Computers (8 nos.)

Processor: 13th Gen i7-13700 or latest, Chipset: Intel Q670, Memory: 16 GB DDR5 4400 MHz or higher, upgradable up to 64GB or more. Integrated or added HD or better Graphic controller Display: 23.8" or higher LCD/TFT display non-touch having FHD (1920x1080) or better resolution and TCO / BIS certified. Minimum 85% Energy efficient Integrated power supply (80 Plus Certified), 1 TB PCIe NVMe SSD, FHD camera. Minimum 06 USB ports (Minimum 3 x USB 3.2 Gen 2 or higher and Minimum 1 x USB 3.2 Gen 2 USB Type C ports), 2 x HDMI port, 1 DP port, 1 x RJ45 Port, Same AIO make USB Keyboard and Mouse, AIO certification: FCC, UL, CE, Energy Star, Windows and Linux certification for the quoted AIO model (Ubuntu / Red hat / SUSE) OS: Factory preloaded Windows 11 Professional, 3 Years OEM onsite warranty.

Workstation Computer (1 no.)

Processor: Intel Core i7-13700K or better, Chipset: Intel W680 or better, Memory: 32 GB DDR5 memory, upgradable to 128 GB or more, 4 DIMM Slots, HDD: 512 GB M.2 PCIe NVMe SSD and 1 TB SATA 7200 RPM, Graphics Card: Nvidia T1000, 4GB or better, Power Supply: Minimum 950W or higher, Wireless: Intel AX211 and Bluetooth, Ports: Minimum 2 x USB 3.2 Gen 2 (10GB) ports, 1 x USB 3.2 Type-C Gen 2x2 (20GB) and 2 x USB 3.2 Type-C Gen 2 (10GB) ports, 1 x RJ45 Port, 2 x Display Port, Slots: Full-height Gen5 PCIe x16 slot, Full-height Gen3 PCIe x 4 slot, Full-height Gen 4 PCIe x 4 slot, OS: Preloaded Windows 11 professional, Warranty: 3 years onsite OEM warranty, Monitor: 23.8" FHD Display, TCO 9.0 and Energy Star 8.0 certified. Workstation Certification: FCC, UL, CE, Energy Star, Windows, and Linux certification for the quoted AIO model (Ubuntu / Red hat / SUSE).

ELIGIBILITY CRITERIA FOR BIDDER:

1. The bidders must be either Original Equipment Manufacturer (OEM) or its authorized partner. A valid authorization (MAF) from OEM to be submitted. The quoted price of the bidders should valid up to 3(three) months (90 days) from the date of opening of bids.
2. The Bidder should offer products of such OEMs who are in the business of Desktop Computers/ Laptops/Servers/Workstation in India for 10 years or more (please provide documentary evidence).
3. The OEM should be an ISO certified company with due credits to energy conservation and green earth compliance (please provide documentary evidence).
4. Average Annual Turnover of the bidder in last 3 years should be more than 10 Crores per year.



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Copy of 3CA & 3CD Certificates of 3 years i.e. FY 2020-21, 2021-22 & 2022-23 as a proof of Annual Turnover to be submitted. If available, then for FY 2023-24 Copy of 3CA & 3CD Certificates may be submitted in place of FY 2020-21. No other documents will be accepted.

5. The Bidders should have executed at least 2 (Two) orders each of minimum Rs.30 lakh or more where they have provided Desktops/Laptops/Workstations/Servers during the last 3 (Three) financial years. (please provide photocopies of the Purchase Orders & Tax Invoices).
6. The OEM should have spare parts depot / service center / TAC in West Bengal.
7. The bidders should have valid PAN and GST registration number.
8. The Bidder should not be blacklisted/ debarred or involved in any corrupt & fraudulent practices by any Central Govt./ State Govt./ PSUs/ Quasi-Govt. Organizations/ Autonomous Body/ Private Organization in India (self-certification with signature & seal on company letterhead should be produced).

Place:

Signature of bidder:

Date:

Name of bidder:

Firm's Name with stamp:



Empire



ANNEXURE-II (Terms & Conditions)

Subject: NIT for supply & installation of laptop, all-in-one pc & workstation at MDIM campus

Tender No. 2024-25/MDIM/IT/PC/68

Date: 13/06/2024

TERMS & CONDITIONS:

1. Please provide the profile of your Firm/Company with principal address & contact details.
2. Technical and Financial bid as per our prescribed format should be submitted on company letter head and duly signed by the authorized person.
3. Payment Terms: - 100% payment within 1(one) month against satisfactory supply & commissioning of all the items.
4. EMD of Rs.30,245/- (Rupees Thirty Thousand Two Hundred Forty-Five Only) in form of Online Fund Transfer (NEFT/RTGS) in favor of the **Management Development Institute Society, State Bank of India, Omarpur Branch (12355), Current Account No. 33987582978, IFSC: SBIN0012355**. EMD of the unsuccessful bidders will be returned after the award of the PO. EMD of the successful bidder will be returned on submission of Performance Security.
5. LD Clause: The successful bidder is required to supply and install all the items within 6 (six) weeks w.e.f. the issue date of Purchase Order (PO). Delay in delivery will attract a penalty @1% of PO value (excluding GST) per week subject to a max. of 10%. Alternatively, the order will be cancelled.
6. Performance Security Deposit:
 - a. The agency will be required to deposit security money equivalent to 5% of the total order value (incl. of all) in the form of **Online Fund Transfer/Term Deposit** within 15 days from the date of award of contract.
 - Beneficiary Name: Management Development Institute Society
 - Bank & Branch: State Bank of India, Omarpur Branch (12355)
 - Account No: 33987582978
 - IFSC Code: SBIN0012355
 - Type of Account: Current Account
 - b. The security money deposited by the agency will be retained by the Institute till completion of the contract (3 years w.e.f. job completion date) and will be released thereafter on claim subject to adjustment, if any, by the Institute. Performance Security should remain valid for a period of 30 days beyond the date of completion of all contractual obligations incl. warranty obligations. No interest will be payable on the Performance Security Deposit.
7. **Order Quantity:** Laptops-20 nos, All-in-One Computers-8 nos., Workstation Computer-1 no. **But the Order quantity may change during placing the order.** Order will be placed to the successful bidder for each item.
8. Price Validity: The quoted price shall be valid for at least 3 (three) months (90 days) from the date of opening of bids. Institute will not entertain any request in respect of escalation of price due to any reason whatsoever.
9. Delivery Period: within 6 (six) weeks w.e.f. Purchase Order date.
10. Warranty Clause: 3 (Three) years onsite OEM warranty.
11. Financial Bids of only those firms/companies will be opened, whose Technical Bids are found compliant/ suitable after technical evaluation is done by the Institute.



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12. The Equipment will be supplied and installed at MDIM Campus, Murshidabad, nothing extra amount shall be paid towards the cartage, packing, forwarding etc. Price should be quoted on "FOR MDI Murshidabad Campus" basis.
13. In case any item is found to be defective /substandard, the same shall be rejected. Institute shall not make any payment for such items and shall be replaced immediately.
14. Institute reserve the right to accept or reject any or all the bids without assigning any reason whatsoever.
15. Institute reserves the right to terminate the contract by giving 7 (seven) days' notice in writing without assigning any reason whatsoever.
16. Sub-contract strictly not allowed, if found that sub-contracting have been done then the order will be summarily cancelled, and no payment will be made to the vendor.
17. The bidder should not be blacklisted/ debarred or involved in any corrupt & fraudulent practices in any Central/ State Govt./ PSUs/ Quasi-Govt. Organisation/ Autonomous Body/ Private Organisation in India and a self-declaration in this regard to be submitted.
18. All legal disputes will be subject to local court of District of Murshidabad, West Bengal.

19. Declaration:

I/We do hereby confirm that I/We have the necessary authority and approval to accept the above stated clauses (1 - 18 mentioned in Annex-II) and scope of work (Annexure-I) for supply & installation of wi-fi & related equipment at MDI Murshidabad campus and, hereby, agree and accept the terms & conditions mentioned in Annexure-I & II without any conditions.

Date :-

(Signature)

Place:-

(Name of Authorised Signatory)

(Designation of Authorised Signatory)

(Name of Vendor)

(Seal)



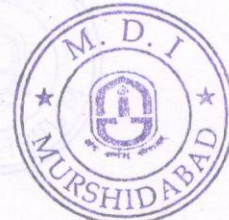
ANNEXURE-III (Technical bid)

Subject: NIT for supply & installation of laptop, all-in-one pc & workstation at MDIM campus

Tender No. 2024-25/MDIM/IT/PC/68

Date: 13/06/2024

S. No.	Description	Company Response	Page No.
1	<ul style="list-style-type: none"> Brief Profile of the firm/company Year of establishment Average Annual Turnover in last 3 years should be more than 10 Crores per year. Copy of 3CA & 3CD Certificates of 3 years i.e. FY 2020-21, 2021-22 & 2022-23 as a proof of Annual Turnover to be submitted. If available, then for FY 2023-24 Copy of 3CA & 3CD Certificates may be submitted in place of FY 2020-21. No other documents will be accepted. 	Yes <input type="checkbox"/> / No <input type="checkbox"/>	
		1 2 3	
		Year 2023-24 or 2020-21 2021-22 2022-23	
		Turnover	
2	The Bidders should have executed at least 2 (Two) orders each of minimum Rs.30 lakh or more where they have provided Desktops /Laptops /Workstations/ Servers during the last 3 (Three) financial years.	Yes <input type="checkbox"/> / No <input type="checkbox"/> (please provide photocopies of the Purchase Orders & Tax Invoices)	
3	Tender Specific Authorization Certificate from OEM	Yes <input type="checkbox"/> / No <input type="checkbox"/> (Attached valid OEM Certificate)	
4	The OEM should have spare parts depot / service center / TAC in West Bengal	Yes <input type="checkbox"/> / No <input type="checkbox"/> (Details to be furnished)	
5	The Bidder should offer products of such OEMs who are in the business of Desktop Computers/ Laptops/Servers in India for 10 years or more and ISO certified	Yes <input type="checkbox"/> / No <input type="checkbox"/> (a) Attach supporting document for presence of OEM (b) Attach ISO Certificate of OEM	
6	The Bidder should not be Blacklisted/ debarred or involved in any Corrupt & Fraudulent Practices by any Central / State government ministry/affiliate or Public sector undertaking or Private Organization.	Yes <input type="checkbox"/> / No <input type="checkbox"/> Self-certification on company letterhead by the concern person of the organization.	
7	Contact details of the authorized person of the bidder: a) Name : b) Office Tel No.: c) Mobile no.: d) Official E-mail id:	Yes <input type="checkbox"/> / No <input type="checkbox"/>	



8	Laptops All-in-One Computers Workstation Computer (As per Annexure-I)	Yes <input type="checkbox"/> / No <input type="checkbox"/> Please mention the Make and model of laptops, AIO computers & workstation (Attached the Data Sheet)	
9	EMD of Rs.30,245/- as per Annexure-II	Yes <input type="checkbox"/> / No <input type="checkbox"/>	
10	Details of EMD	UTR No..... Issuing Bank & Branch with date	
11	Payment Terms: - 100% payment within 1 (one) month after satisfactory supply & commissioning of all the items.	Accepted <input type="checkbox"/> / Not Accepted <input type="checkbox"/>	
12	Delivery of all items within 6 (six) weeks	Accepted <input type="checkbox"/> / Not Accepted <input type="checkbox"/>	
13	Warranty Clause: 3 (Three) years onsite OEM warranty.	Accepted <input type="checkbox"/> / Not Accepted <input type="checkbox"/>	
14	Documents related to allocation of Valid (1) PAN Number (2) GST Certificate	Yes <input type="checkbox"/> / No <input type="checkbox"/> Self-attested photocopies of documents/certificates issued by the competent authority to be furnished.	

Date :-

(Signature)

Place:-

(Name of Authorised Signatory)

(Designation of Authorised Signatory)

(Name of Vendor)

(Seal)



ANNEXURE-IV (Financial Bid)

Subject: NIT for supply & installation of laptop, all-in-one pc & workstation at MDIM campus

Tender No. 2024-25/MDIM/IT/PC/68

Date: 13/06/2024

S. No.	Description	Unit Price in INR inclusive of delivery & installation	Per Unit GST percentage and Amount in INR	Total Price Per Unit in INR inclusive of GST
A	B	C	D (C × ... % of GST) GST Amount	E (C+D)
1	Laptop (As per Annexure-I)			
2	All-in-One Computer (As per Annexure-I)			
3	Workstation Computer (As per Annexure-I)			

N.B - Price should be quoted on "For MDI Murshidabad Campus" basis.

Date :-

(Signature)

Place:-

(Name of Authorised Signatory)

(Designation of Authorised Signatory)

(Name of Vendor)

(Seal)



Handwritten signature